



## CITY OF PHILADELPHIA

**POLICE DEPARTMENT**  
HEADQUARTERS, FRANKLIN SQUARE  
PHILADELPHIA, PENNSYLVANIA 19106

**RICHARD J. ROSS, JR.**  
Commissioner

December 14, 2018

J Ader  
65094-32913855@requests.muckrock.com

RE: Pennsylvania Right-To-Know Act (RTKA) Request

Dear Mr. Ader,

Your Pennsylvania Right-To-Know Act request dated 12-06-18 was received by this office on 12-07-18 for:

*Pursuant to the Pennsylvania Right to Know Act, I hereby request the following records:*

1. All documentation regarding CivicScape products (<https://www.civicscape.com/>) - including, but not limited to, the following:

- Initial Bid Documents
- Current and previous contracts with CivicScape
- Requests for Proposals
- Bills or invoices
- Memorandum(s) of Understanding
- Any privacy impact assessments
- Any instructional materials or presentations
- Use policies and standard operating procedures
- Data retention policies
- Letters of Interest
- Usage policies
- Any informal agreements that reference "CivicScape" or otherwise guide its use or the relationship between this agency and the provider or developer of the software.

After processing your request, the Philadelphia Police Department's ("PPD") determination is as follows:

Your request *cannot be granted* pursuant to that the PPD does not have any information or records responsive to your request in its possession, under its custody or within its control. It is not a denial of access under the Act if the records requested do not exist. *Cf. Jenkins vs. Pennsylvania Department of State*, Docket No. AP 2009-0065 (OOR April 2, 2009)."

**J ADER**

**PENNSYLVANIA RIGHT-TO-KNOW ACT REQUEST: 12-06-18**

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This response will serve to close this particular request with our office as permitted by law. Thank you for contacting the Philadelphia Police Department's Open Records Office.

**FOR THE POLICE COMMISSIONER**

Sincerely,

A handwritten signature in black ink that reads "Lt. Barry Jacobs #97". The signature is written in a cursive, flowing style.

Lieutenant Barry Jacobs  
Open Records Officer  
Philadelphia Police Department  
750 Race Street, Room 203  
Philadelphia, PA 19106  
FAX: 215-686-1183  
Email: [police.righttoknow@phila.gov](mailto:police.righttoknow@phila.gov)